Dear sir/madam,

I’m writing in reference to the advertisement for the position of English Teacher published on 15.03.2015 in the *Sunday Observer.* As a young and motivated English graduate of the University of Nederlands, I believe that my knowledge and dedication will be of value to your college and your students.

I've been involved in various activities of the university which has allowed me to develop strong interpersonal skills and organization skills.

In addition, I have learnt the value of rewards of hard work and dedication throughout my academic life and I'd like to join your school in striving for excellence. Therefore, I'd consider an ideal candidate for this position.

The enclosed resume provides detailed information about me.

Thank you very much for your time and consideration.

Yours sincerely,

Anna Smite